



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mr Kevin Spratt, Clerk to the Council,
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
Badminton Road Methodist Church,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 20th February 2025, 7pm

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 19th February 2025 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

K Spratt
Mr Kevin Spratt
Clerk to the Council

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
*Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*

Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
231.1	Welcome	Chair	As required
231.2	Apologies	Clerk	
231.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
231.4	Items from the Public	Chair/Public	As required
231.5	Items from the Police	Chair	As required
MINUTES & URGENT ACTIONS			
231.6	Approve Minutes of Meeting held on 16 th January 2025.	Chair	5 minutes
231.7	Matters Arising and ongoing issues:	Clerk	30 mins

	231.7.1 Round Table 231.7.2 King George V Pavilion 231.7.3 Policy review social media, OOH Call Out, Information and General Data Protection Policy		
231.8	Urgent Actions	Clerk	As required
REPORTS & PROPOSALS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
231.9	Finance and General Purposes 231.9.1 Payment of accounts 231.9.2 Account balances 231.9.3 Recommendations from Committee meeting held on 6.2.25: a) Approve Staff committee recommendations. b) Approve staffing Pavilion recommendations. c) Approve T&Cs for hiring the Pavilion and playing fields. d) Approve Cyber insurance. e) Approve the repair work for the Skateboard Park f) Note minutes of F&GP Committee meeting and updates within.	Clerk	10 minutes
231.10	Planning Committee To note the decisions made by the committee 18 th February.	Cllr Phil Abbott	5 minutes
231.11	Working Group Reports & Proposals Councillors confirm acceptance of any working groups' reports: 231.11.1 Sports Pitches Working Group 231.11.2 Bromley Heath Pavilion Refurbishment working group. 231.11.3 Christmas Lighting Working Group 231.11.4 Downend Partnership Meeting 231.11.5 Local Climate & Nature Action Plan Working Group 231.11.6 Staffing committee	Cllr Ben Burton Cllr Matt Pitts Cllr Matt Pitts Cllr Janet Biggin Cllr Mike Richards Cllr Janet Biggin	15 minutes
231.12	Review Working Group Matters and New Issues Councillors to decide if any matters need referring to working groups, future full council meetings or objectives need changing	Chair	5 minutes
231.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
COUNCILLORS CONCERNS			
231.14	Councillors to raise any urgent concerns.	Full Council	5 minutes
MEETING CLOSES			