DOWNEND AND BROMLEY HEATH PARISH COUNCIL
MINUTES: FINANCE & GENERAL PURPOSES COMMITTEE

MEETING HELD ON
6th March 2025, 11am in the Parish Office

Present:
Committee members: - Councillors Janet Biggin, Phil Abbott, Dave Somers and Sam Burch.
Officers: - Kevin Spratt & Christine DeNiro

***Please Note** - All items detailed below are recommendations from the Finance & General Purposes Sub Committee, for authorisation by a meeting of Full Council.*

1. Apologies for Absence

Cllr Matt Pitts
Cllr Raj Sood

2. Requests for Dispensations

Cllr Phil Abbott (Web Site)

3. Confirmation of Minutes of Meeting held 6th February 2025

The minutes were agreed as a true and accurate record and signed by the Chair.

4. Matters Arising – Received a request from Staple Hill Runners to continue to use the KGV field on a Thursday evening.

ACTION –

- **Agreed for the club to continue to use for this year.**

Review Investment Strategy – Cllrs reviewed the investment strategy and agreed to implement.

5. Banking Arrangements – (Appendix 1)

Current balances as of 3/03/2025: £ 590,354.50

Treasurers Account	£ 67,065.18
Account 2	£ 489,766.55
Account 3	£ 33,522.77
Total	£ 590,354.50

ACTION –

- **Current balances noted.**

6. Request for Funding – Men In Sheds – have requested £119.90 for rubber mats to go around the outside of the containers and benches.

ACTION –

- **Councillors agreed.**

7. Budget Breakdown Year to Date – Committee reviewed current budgets and year to date spending. (Appendix 2) no concerns raised.

8. Payments for Authorisation – (Appendix 3)

List of payments was circulated to members.

ACTION –

- **Councillors agreed to make payments as detailed.**

9. Any other Business

9.1 KGV Pavilion update – Clerk had meeting on site with Wernick, walking the site there was still a lot of outstanding work left to be done. Wernick will send a new time plan looking to be completed by mid-March. Once the work has been completed the clerk will arrange to do a final snagging list. Quotes received for adding a fence and drop-down posts to reduce access to the field £2,205.04 (potential to start work on 28th March). Also quote received for £740.21 to put metal cages around 9 CCTV cameras to stop damage by footballs. Quote for £42.00 for a fire safety survey and £100 for signs.

ACTION -

- **Councillors agreed with the quotes and for the Clerk to arrange dates.**

9.2 Internal Audit– Still require 2 Councillors to sign off on the payments, Clerk has set up both Cllr's Biggin and Abbott to authorise payments awaiting to hear back from Lloyd's bank. The Parish Council doesn't have an investment strategy.

ACTION-

- **Noted. Clerk to speak with other Clerks to see how they manage the above.**

9.3 Bus Stops – We have received an email requesting repairs to 3 bus stops, DBH Properties repaired the previous bus stop, Clerk recommends requesting them to do the repairs on the other bus stops.

ACTION-

- **Noted. Clerk to arrange for repairs if the bus stops are D&BH Parish Councils and in action.**

9.4 HeathFest – Parish Council has been invited to hire a stall at the event for £25. Traffic management raised as an issue from previous years.

ACTION-

- **Noted. Clerk to arrange for D&BH Parish Council to have a stall.**
- **Clerk to contact organisers to ensure a traffic management plan is in place for the event.**

9.5 Inpost – Clerk has a meeting with In Post regarding having a set of lockers on the KGV Pavilion site.

9.6 Zoom – The Council is currently paying £12.99 per month for Zoom software which isn't being used. Clerk suggests cancelling this contract.

ACTION –

- **Councillors agreed. Clerk to cancel subscription.**

9.7 Hill House Park – Draft heads of teams have been drawn up, clerk suggests using the same solicitors as KGV to go through and advise the parish.

ACTION –

- **Councillors agreed. Clerk to arrange.**

9.8 Downend Round Table / Fireworks – Clerk shared email from Downend Round Table dated 4th March 2025 regarding 2 new hire cost proposals for their firework display. The Councillors felt that the proposals were not significantly different enough to put forward to the next Full Council Meeting. The Councillors have agreed that the hire costs and conditions that were voted on, on 20th February 2025 in the Full Council Meeting still remains.

ACTION –

- **Clerk to advise Downend Round Table of the above.**

10. Date and time of future F&GP Committee Meeting – 3rd April at 11am.

Chairman: **Date:**

Appendix 1

Downend & Bromley Heath Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 03/03/2025			
	Cash in Hand 01/04/2024			673,762.30
	ADD			
	Receipts 01/04/2024 - 03/03/2025			913,773.87
				1,587,536.17
	SUBTRACT			
	Payments 01/04/2024 - 03/03/2025			997,181.67
A	**Cash in Hand 03/03/2025** (per Cash Book)			**590,354.50**
	Cash in hand per Bank Statements			
	Petty Cash	03/03/2025	0.00	
	Lloyds Bank Treasurers Account	03/03/2025	67,065.18	
	Lloyds Business Banking No. 2 acc	03/03/2025	489,766.55	
	Lloyds Business Banking No. 3 acc	03/03/2025	33,522.77	
	HSBC Business Money Manager A	03/03/2025	0.00	
				590,354.50
	Less unpresented payments			
				590,354.50
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**590,354.50**
	A = B Checks out OK			

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Appendix 2

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

Pavilion - Badminton Road

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
74	Utilities			1,500.00	3,912.38					1,000.00	2,298.44		2,298.44		
80	Football Foundation bi				2,375.00										
84	PWLB loan		399,860.00												
94	Repairs										239.97		239.97		
98	Chubb														
99	Internal Cleaning														
	SUB TOTAL		**399,860.00**	**1,500.00**	**6,287.38**					**1,000.00**	**2,538.41**		**2,538.41**		

Pavilion - Bromley Heath

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
75	Utilities			1,200.00	1,960.34					800.00	453.94		453.94		
90	Maintenance										1,853.51		1,853.51		
95	Equipment										807.93		807.93		
	SUB TOTAL			**1,200.00**	**1,960.34**					**800.00**	**3,115.38**		**3,115.38**		

Badminton Road Playing Fields

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1	Hire of Pitches - Footb	5,000.00	5,478.10			6,000.00	1,274.20		1,274.20						
2	Hire of Pitches - Crick	2,500.00	2,883.20			5,000.00									
3	Security Deposit - refu				300.00										

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

	SUB TOTAL	**7,500.00**	**8,361.30**		**300.00**	**11,000.00**	**1,274.20**		**1,274.20**						

King George V Playing Fields

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
4	Hire of Pitches - footba	2,000.00	1,135.26			4,000.00	3,272.60		3,272.60						
5	Hire of Pitches - Crick	1,500.00	1,187.20			4,000.00	3,900.80		3,900.80						
71	Personal Training	600.00	455.90			1,000.00	228.98		228.98						
72	Gate Security			12,000.00	10,429.66					10,000.00	9,827.01		9,827.01		
96	Children Play Parks														
	SUB TOTAL	**4,100.00**	**2,778.36**	**12,000.00**	**10,429.66**	**9,000.00**	**7,402.38**		**7,402.38**	**10,000.00**	**9,827.01**		**9,827.01**		

Bromley Heath Playing Fields

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
7	Hire of Pitches - Footb	1,000.00	825.00			3,000.00	2,587.90		2,587.90						
8	Hire of Court - Tennis														
73	Skate Park			1,000.00						1,000.00					
	SUB TOTAL	**1,000.00**	**825.00**	**1,000.00**		**3,000.00**	**2,587.90**		**2,587.90**	**1,000.00**					

Community Events

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
10	Fireworks		540.00			1,000.00	540.00		540.00						
11	Churches in the Park														

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

12	Heathfest														
77	Unicornfest				33.50										
	SUB TOTAL		**540.00**		**33.50**	**1,000.00**	**540.00**		**540.00**						

Grants and Donations

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
15	S106 - Badminton Roa	80,143.00				80,143.00	72,129.12		72,129.12						
16	SGC funding - Badmir	27,000.00				27,000.00									
17	SGC - roof funding Br	10,000.00				10,000.00									
	SUB TOTAL	**117,143.00**				**117,143.00**	**72,129.12**		**72,129.12**						

CIL - community infrastructure

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
26	Projects	8,000.00	1,310.93		2,969.33	2,000.00	1,511.58		1,511.58						
	SUB TOTAL	**8,000.00**	**1,310.93**		**2,969.33**	**2,000.00**	**1,511.58**		**1,511.58**						

Precept

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
14	Precept Received	304,500.00	304,500.00			304,500.00	304,500.00		304,500.00						

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
	SUB TOTAL	304,500.00	304,500.00			304,500.00	304,500.00		304,500.00						

Interest Income

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
13	Bank Interest	150.00	7,657.87			3,000.00	6,921.16		6,921.16						
	SUB TOTAL	150.00	7,657.87			3,000.00	6,921.16		6,921.16						

Pavilion Capital - Badminton

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
18	Demolition of old build			27,000.00						30,000.00	650.00		650.00		
19	Building of new pavilio				737,975.00						602,906.63		602,906.63		
20	Landscaping														
21	Container storage														
24	Grants Received						217,974.18		217,974.18						
87	Hire Equipment				25.00						2,462.78		2,462.78		
93	Project Manager										18,438.00		18,438.00		
	SUB TOTAL			27,000.00	738,000.00		217,974.18		217,974.18	30,000.00	624,457.41		624,457.41		

Pavilion Capital - Bromley Heath

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
22	Refurbishment of pavil														
23	Landscaping			50,000.00						50,000.00					

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

25	Grants Received														
	SUB TOTAL			**50,000.00**					**50,000.00**						

Staff Costs

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
27	Salaries and Wages			80,000.00	50,244.47					80,000.00	35,294.53		35,294.53		
28	Employers NI			15,000.00	10,735.92					15,000.00	12,245.76		12,245.76		
29	Employers pension			25,000.00	16,100.44					25,000.00	16,858.92		16,858.92		
89	Uniform										163.78		163.78		
91	Eye Test										35.00		35.00		
	SUB TOTAL			**120,000.00**	**77,080.83**					**120,000.00**	**64,597.99**		**64,597.99**		

Training

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
30	Staff training			500.00	40.00					500.00	358.00		358.00		
31	Councillor Training			500.00	120.00					250.00					
	SUB TOTAL			**1,000.00**	**160.00**					**750.00**	**358.00**		**358.00**		

Audit and Accountancy

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
6	Security Deposit - refu		150.00		150.00		650.00		650.00		500.00		500.00		
32	Internal Audit Fees			1,000.00	455.00					1,000.00	300.00		300.00		

Downend & Bromley Heath Parish Council

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All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

33	External Audit Fees			1,000.00	840.00					1,000.00	3,099.00		3,099.00		
81	Consultancy				673.74										
	SUB TOTAL		**150.00**	**2,000.00**	**2,118.74**		**650.00**		**650.00**	**2,000.00**	**3,899.00**		**3,899.00**		

IT Software & Consumables

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
34	Software		1.28	3,000.00	2,506.48					2,500.00	2,128.06		2,128.06		
35	Computer and printer		110.46	2,000.00	89.31					2,000.00	48.18		48.18		
56	Telephone and Broadb			2,000.00	1,675.53					2,000.00	1,435.98		1,435.98		
	SUB TOTAL		**111.74**	**7,000.00**	**4,271.32**					**6,500.00**	**3,612.22**		**3,612.22**		

Website

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
36	Hosting fees			500.00	11.99					500.00	327.39		327.39		
67	Support Costs and De			3,073.00	1,114.87					1,659.36	772.99		772.99		
	SUB TOTAL			**3,573.00**	**1,126.86**					**2,159.36**	**1,100.38**		**1,100.38**		

Advertising

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
37	Downend Voice			3,000.00	2,112.00					2,500.00	1,936.00		1,936.00		
83	Other bulletins				475.00										

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

	SUB TOTAL			**3,000.00**	**2,587.00**					**2,500.00**	**1,936.00**		**1,936.00**		

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
Elections		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
38	Contested														
39	Uncontested				350.00										
	SUB TOTAL				**350.00**										

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
S137		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
41	Donations			10,000.00	500.00					4,000.00					
42	Other			6,000.00						4,000.00					
	SUB TOTAL			**16,000.00**	**500.00**					**8,000.00**					

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
Bank Fees		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
43	Fees HSBC			20.00	8.50										
76	Fees: Lloyds			20.00	7.49					20.00					
	SUB TOTAL			**40.00**	**15.99**					**20.00**					

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Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

Community Funding

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
44	Children and Young P			2,000.00						1,000.00					
45	Active Seniors			2,000.00						1,000.00					
	SUB TOTAL			**4,000.00**						**2,000.00**					

Street Furniture

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
46	Cleaning			8,000.00	3,980.00					6,000.00	5,545.00		5,545.00		
47	Repairs and Maintena			6,500.00	2,583.02					4,000.00	4,093.00		4,093.00		
78	New furniture				3,335.00		1,444.80		1,444.80		560.00		560.00		
	SUB TOTAL			**14,500.00**	**9,898.02**		**1,444.80**		**1,444.80**	**10,000.00**	**10,198.00**		**10,198.00**		

Christmas Funding

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
48	Purchase of lights			25,000.00	5,284.04					1,500.00	1,326.32		1,326.32		
49	Events			5,000.00	3,884.56					5,000.00	811.28		811.28		
50	Purchase of trees to ir			4,000.00	600.00					3,500.00	4,783.78		4,783.78		
79	Lighting maintenance				6,713.40					7,500.00	11,179.10		11,179.10		
	SUB TOTAL			**34,000.00**	**16,482.00**					**17,500.00**	**18,100.48**		**18,100.48**		

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

General Expenses

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
51	Travel - Clerk			1,000.00	125.89					500.00	575.92		575.92		
52	Travel - Councillors			500.00	28.60					250.00					
53	Postage			200.00	77.35					50.00	5.20		5.20		
54	Printing and Stationery			2,500.00	731.50					2,000.00	805.29		805.29		
55	Subscriptions			8,000.00	2,448.65					2,500.00	2,334.78		2,334.78		
85	DBS check				30.50										
	SUB TOTAL			**12,200.00**	**3,442.49**					**5,300.00**	**3,721.19**		**3,721.19**		

Defibrillator

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
57	Purchase of New Equi			2,500.00							796.00		796.00		
58	Purchase of Spares			2,500.00	319.80					2,000.00	133.95		133.95		
	SUB TOTAL			**5,000.00**	**319.80**					**2,000.00**	**929.95**		**929.95**		

Parish Appearance and

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
59	SGC Localism Contra			16,000.00	12,630.72					15,000.00	6,558.00		6,558.00		
60	In Bloom			10,000.00	7,983.13					10,000.00	10,526.12		10,526.12		
61	Playing Field Recurrin			60,000.00	30,287.92		1,750.00		1,750.00	50,000.00	38,849.71		38,849.71		
62	Open Spaces		150.00	10,000.00	22,363.42					8,000.00	387.00		387.00		

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
	SUB TOTAL	150.00		96,000.00	73,265.19	1,750.00		1,750.00		83,000.00	56,320.83		56,320.83		

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
63	Service 462			12,000.00											
	SUB TOTAL			12,000.00											

Rents

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
64	Office Accommodatior			4,500.00	3,500.00					4,000.00	2,625.00		2,625.00		
65	Room Hire			1,500.00	845.60					1,000.00	720.00		720.00		
	SUB TOTAL			6,000.00	4,345.60					5,000.00	3,345.00		3,345.00		

Insurance

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
66	Annual Premium			12,000.00	6,953.71					11,000.00					
	SUB TOTAL			12,000.00	6,953.71					11,000.00					

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Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

Donations

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
9	Men In Sheds										695.00		695.00		
68	Donations		4,085.00	12,000.00	3,370.00	3,000.00	3,645.00		3,645.00	6,000.00	3,587.64		3,587.64		
97	LCNAP										895.83		895.83		
	SUB TOTAL		**4,085.00**	**12,000.00**	**3,370.00**	**3,000.00**	**3,645.00**		**3,645.00**	**6,000.00**	**5,178.47**		**5,178.47**		

Disaster Recovery Fund

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
69	Expenditure														
	SUB TOTAL														

VAT

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
70	VAT receivable														
	SUB TOTAL														

Office Equipment

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
86	Equipment		101.39		935.68		200.00		200.00		4,068.77		4,068.77		

Downend & Bromley Heath Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/03/2025 and 31/03/2025)

92	PAT Testing										81.00		81.00		
	SUB TOTAL		**101.39**		**935.68**		**200.00**		**200.00**		**4,149.77**		**4,149.77**		

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
Buildings		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
88	planning				53.24						237.50		237.50		
	SUB TOTAL				**53.24**						**237.50**		**237.50**		

		Last Year 2023-2024				Current Year 2024-2025								Next Year	
PWLB		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
82	PWLB loan repaymen			41,000.00						41,000.00	38,631.52		38,631.52		
	SUB TOTAL			**41,000.00**						**41,000.00**	**38,631.52**		**38,631.52**		

Summary

TOTAL	**442,393.00**	**730,431.59**	**494,013.00**	**967,256.68**	**453,643.00**	**622,530.32**		**622,530.32**	**417,529.36**	**856,254.51**		**856,254.51**		

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Downend & Bromley Heath Parish Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
331	Computer and printer costs	21/03/2025		Lloyds Bank Treasure		Stationery	Konica Minolta	S	16.23	3.25	19.48
332	Cleaning	21/03/2025		Lloyds Bank Treasure		Cleaning	T Webb Window Cleaning	Z	368.00		368.00
333	Downend Voice	21/03/2025		Lloyds Bank Treasure		Advertising	Voice News & Media Limite	S	176.00	35.20	211.20
334	Utilities	25/02/2025		Lloyds Bank Treasure		Utility charges	West Mercia Energy	S	1,012.04	202.41	1,214.45
335	Utilities	28/02/2025		Lloyds Bank Treasure		Pavilion Building Control	West Mercia Energy	L	157.66	7.88	165.54
336	Internal Audit Fees	21/03/2025		Lloyds Bank Treasure		Audit fees	Bridget C Bowen	Z	300.00		300.00
337	Hire Equipment	21/03/2025		Lloyds Bank Treasure		Pavilion Building Control	Alide Hire Services	S	208.00	41.60	249.60
338	Software	03/03/2025		Lloyds Bank Treasure		Subscription	Google Cloud EMEA Limitec	X	70.00		70.00
339	Building of new pavilion	03/03/2025		Lloyds Bank Treasure		Pavilion Building Control	Fire Protection Online	S	35.00	7.00	42.00
340	Annual Premium	21/03/2025		Lloyds Bank Treasure		Insurance	Gallagher Insurance	Z	367.36		367.36
341	Gate Security	21/03/2025		Lloyds Bank Treasure		Gate security	Securitas Security Services	S	801.90	160.38	962.28
							Total		**3,512.19**	**457.72**	**3,969.91**

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