DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mr Kevin Spratt, Clerk to the Council,
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at

Badminton Road Methodist Church,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 20th March 2025, at 7pm

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 19th March 2025 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

K Spratt
Mr Kevin Spratt
Clerk to the Council

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
232.1	Welcome	Chair	As required
232.2	Apologies	Clerk	
232.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
232.4	Items from the Public 232.4.1 Co-op Car park 232.4.2 Airbnb concerns	Chair/Public	As required
232.5	Items from the Police	Chair	As required
MINUTES & URGENT ACTIONS			

232.6	Approve Minutes of Meeting held on 20th February 2025.	Chair	5 minutes
232.7	Matters Arising and ongoing issues: 232.7.1 Neighbourhood Watch Bill Crocker 232.7.2 King George V Pavilion 232.7.3 Policy review: Code of Conduct, Complaints Policy, Dignity at Work Policy, Equalities and Diversity Policy, and Filming and Recording of Meetings Policy. 232.7.4 Annual Assembly 232.7.5 Internal Audit 2025- onwards	Clerk	30 mins
232.8	Urgent Actions	Clerk	As required
REPORTS & PROPOSALS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
232.9	***Finance and General Purposes*** 232.9.1 Payment of accounts 232.9.2 Account balances 232.9.3 Recommendations from Committee meeting held on 6.3.25: a) Review Investment Strategy b) Internal Audit c) Grant Request £150 Friends Leap Valley d) Insurance quotes e) Note minutes of F&GP Committee meeting and updates within.	Clerk	10 minutes
232.10	***Planning Committee*** To note the decisions made by the committee 18th March.	Cllr Phil Abbott	5 minutes
232.11	***Working Group Reports & Proposals*** Councillors confirm acceptance of any working groups' reports: 232.11.1 Bromley Heath Pavilion Refurbishment Working Group. 232.11.2 Downend Partnership Meeting 232.11.3 Local Climate & Nature Action Plan Working Group 232.11.4 Staffing Committee	 Cllr Matt Pitts Cllr Janet Biggin Cllr Mike Richards Cllr Janet Biggin	15 minutes
232.12	***Review Working Group Matters and New Issues*** Councillors to decide if any matters need referring to working groups, future full council meetings or objectives need changing	Chair	5 minutes
232.13	***South Gloucestershire Council*** Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
COUNCILLORS CONCERNS			
232.14	Councillors to raise any urgent concerns.	Full Council	5 minutes
MEETING CLOSES			