



## **DOWNEND & BROMLEY HEATH PARISH COUNCIL**

### **FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

**Following government recommendations regarding COVID-19, you are hereby summoned to attend a virtual committee meeting to take place via Zoom on: Thursday 4 June 2020, 10am.**

**Join Zoom Meeting**

**<https://zoom.us/j/97996564540?pwd=ZE5sOExXcmFNNktkSWd1eFowWHBPUT09>**

**Meeting ID: 979 9656 4540**

**Password: 971337**

**It would be helpful if members of the public could advise the Clerk in advance of the meeting that they wish to address the Parish Council.**

**Contact email [clerk@dbhparishcouncil.co.uk](mailto:clerk@dbhparishcouncil.co.uk)**

### **AGENDA**

1. Apologies for absence
2. Requests for Dispensations
3. Confirmation of Minutes of Meeting held 5 March 2020
4. Matters arising from meeting of 5 March and from email sent to Committee on 10 April
  - a. Park Trail information board
  - b. Office equipment
5. Internal Audit
6. External Audit:
  - a. Section 1 of the Annual Governance and Accountability Return (AGAR):  
Annual Governance Statement 2019/2020
  - b. Section 2 of the AGAR: Accounting Statements 2019/2020
  - c. Year-end financial papers to accompany the AGAR
7. Working from home payment
8. Mileage allowance 2020-2021
9. Community Infrastructure Levy funding 2019/2020
10. Loss of income from sports pitches
11. Business rates relief
12. Emergency funding
13. Standing Orders; Quorum for meetings
14. Any Other Business – Marie Curie emergency appeal
15. Date and time of next F&GP Committee meeting

*A J Hocking*

**Angela Hocking  
Clerk to the Council**

**28 May 2020**