



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at

**Badminton Road Methodist Church,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 20 July 2023, 7pm**

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 19 July 2023 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

A J Hocking

**Mrs Angela Hocking
Clerk to the Council**

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure

In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
214.1	Welcome	Chair	As required
214.2	Apologies	Clerk	
214.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
214.4	Items from the Public	Chair/Public	As required
214.5	Items from the Police	Chair	10 minutes
MINUTES & URGENT ACTIONS			

214.6	Approve Minutes of Meeting held on 15 June 2023	Chair	5 minutes
214.7	Matters Arising and ongoing issues	Clerk	As required
214.8	Urgent Actions	Clerk	As required
REPORTS & PROPOSALS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
214.9	Casual vacancies x 2; Staple Hill Ward	Clerk	5 minutes
214.10	Finance and General Purposes 214.10.1 Payment of accounts 214.10.2 Account balances 214.10.3 Recommendations from Committee meeting 17.07.23: i. Meeting with DCK Accounting Solutions ii. Emergency Procedures and banking arrangements iii. New shipping container; Badminton Road Playing Fields iv. Grant application – Mud Pie Explorers v. Community Ownership Fund vi. D-Day 2024	Clerk	10 minutes
214.11	Planning Committee To note the decisions made by the committee at meetings held on 27 June 2023 and 11 July 2023	Cllr Phil Abbott	5 minutes
214.12	Working Group Reports & Proposals Councillors confirm acceptance of any working groups' reports: 214.12.1 Sports Pitches Working Group 214.12.2 Bromley Heath Pavilion Refurbishment working group 214.12.3 Christmas Lighting Working Group 214.12.4 Downend Partnership Meeting 214.12.5 Unicornfest 214.12.6 Local Nature Action Plan Working Group 214.12.7 Downend Voice	Cllr Ben Burton Cllr Matt Pitts Cllr Matt Pitts Clerk/Cllr Biggin Cllr Biggin	15 minutes
214.13	Review Working Group Matters and New Issues Councillors to decide if any matters need referring to working groups, future full council meetings or objectives need changing	Chair	5 minutes
214.14	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
COUNCILLORS CONCERNS			
214.15	Councillors to raise any urgent concerns	Full Council	5 minutes
MEETING CLOSSES			