



DOWNEND & BROMLEY HEATH PARISH COUNCIL Grant Application Form

(Please continue on a separate sheet if required)

1 Application details

1.1 Organisation name and registered address:

1.2 Tell us how your group is organised:
- Are you a newly formed group?
- How many years/months has your group been established?
- What are the main activities of your organisation?

1.3 Project name:

1.4 Please indicate which of the following apply to your organisation:

Voluntary Organisation	
Friends Group	
Registered Charity (inc. number, if applicable)	
None of the above – please specify	

2 Project purpose

2.1 Provide a concise description of the purpose of your project, detailing what it will achieve and how it will benefit your community. What is the evidence of need for your proposal and which groups will benefit.

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2.2 How will you ensure people with different requirements can participate in the project and have continuing access?

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2.3 Where will the project take place?

2.4 Planned project start date: ../../.. Planned project end date: ../../..

2.5 How many residents will benefit from your project?

2.6 Where will this project run from?
Please tell us which locations or areas are covered by this project, where you provide services or where the clients/members come from.

3 Funding

3.1 Full cost of project £

3.2 If you have **raised** other funds towards your project, or **approached** others, please list sources and amounts

Source of funds	Amount £
Total other funding	

- 3.3 What will you do if you get less funding than you asked for from D&BH Parish Council? Will part or all of your project still go ahead if we are unable to give you all the funding that you have applied for? Please tell us what you could achieve if only part of the funding was awarded.
- 3.4 In the table below, please provide a full breakdown of the project and detail the items you will spend a grant on

Item	Expenditure £
Total requested	

- 3.5 Give the year and amount of any funding your organisation has received in the last 3 years from D&BH Parish Council.

Year	Amount £	Name/type of funding

4 Strategic value

- 4.1 Indicate which of the Council's priorities and aims relate to your project, in accordance with our Business Plan objectives.

Aim	Reference number from D&BH PC's Business Plan

The Business Plan can be viewed on the Parish Council's website – www.dbhparishcouncil.uk

5 Permissions and Insurance policies

- 5.1 Are external permissions required for your project? eg planning permission.
- 5.2 Have these been granted? Yes/No/NA
If not, when do you expect to receive it?

6 Declaration

I confirm that:

I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business more than the local community generally and will only be used for the purposes specified in the application.

I will keep appropriate financial records and equalities data records in order to evidence project expenditure and how the funding has benefited the local community and will notify the Downend & Bromley Heath Parish Council once project expenditure has been concluded.

I declare that, to the best of my knowledge, all statements and representations made in connection with the data are true, accurate and correct.

Your name:

Position:

Email address:

Date:

Address:

Telephone number: