

HIRE AGREEMENT

This Hire Agreement (“Agreement”) is made between **The Downend and Bromley Heath Parish Council** (“the Council”) and the undersigned hirer (“the Hirer”) for the use of outdoor sports facilities and changing rooms at **Badminton Road, King George V**.

If you wish to hire the refreshments hatch/kitchen area, meeting room or hall at the Pavilion, you may do so at an additional charge. Please refer to The Downend and Bromley Heath Parish Council website for further details.

1. SCHEDULE OF CHARGES

Effective from **1st May 2025**

Football Hire Charges

Category	Charge per Match (£)
Adults – Senior Pitches	98.64
Youth Teams – Senior & Junior Pitches	50.64
9v9	30.96
Under-10s (7v7) / 5v5 Pitches	24.84

Includes pitch and posts. Teams must supply their own nets and corner flags

Cricket Hire Charges

Category	Charge per Match (£)
Adults	101.76
Juniors	51.00
20/20	78.00

Includes pitch. Teams must provide their own stumps and scoreboard.

Personal Training Permits

Permit Type	Charge (£)
6-month permit – off-peak (Oct-Mar)	167.76
6-month permit – peak (Apr-Sept)	211.56
12-month permit – flat rate	355.16

2. TERMS & CONDITIONS

- The Hirer is responsible for ensuring compliance with all conditions herein.
- All charges must be paid **one month in advance** of the hire date.
- **Proof of identity** is required (e.g., passport, driving licence, or two utility bills).

3. LIABILITY & RESPONSIBILITIES

1. A responsible adult must be present to supervise at all times.
2. If participants are under 18, the booking must be made by a responsible adult.
3. The Hirer is responsible for **insurance** of any equipment left onsite.
4. The Hirer is liable for the conduct of all attendees.
5. Damage must be reported immediately to one of the emergency contacts.
6. The Parish Council accepts no liability for injury, damage, or loss during hire.
7. Adequate **first aid arrangements** must be in place for all events by the Hirer.

4. PERMITTED & PROHIBITED ACTIVITIES

- **Alcohol** is only permitted with **prior written approval**.
- Sound systems and loud music must comply with **local noise regulations**.
- **Subletting** of hire is strictly prohibited.
- **No unauthorized vehicles** are allowed on playing fields.
- **Commercial activity** requires prior written approval.
- **Clubs or organisations** are strictly prohibited to use the Playing Fields or Carpark for training purposes without a confirmed booking. Priority is given to paying hirers with approved reservations.

5. CHARGES & AMENDMENTS

- Charges are set by the Parish Council and are **subject to change without notice**.
 - If an incorrect rate is charged, the Parish Council reserves the right to correct it.
 - If a match is played when the **ground is unfit**, the Hirer is liable for reinstatement costs.
 - The Parish Council reserves the right to cancel bookings with as much notice as possible and offer alternatives where possible.
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6. DEPOSITS & SECURITY

- **£250 deposit** is required.
 - Additional keys require **£100 deposit each**.
 - Deposit is refundable upon satisfactory inspection post-event.
 - Loss of keys, cleaning costs, or damage may result in **partial/full forfeiture**.
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7. CANCELLATION POLICY

Cancellation Timeframe	Charge (%)
Within 2 weeks of the event	100%
Within 2-4 weeks of the event	50%
Within 4-8 weeks of the event	25% (if re-let, this may be waived)

- The Parish Council reserves the right to change venue or use pitches for special events with advance notice and offer alternatives where possible.
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8. FIRE SAFETY & EMERGENCY PROCEDURES

In the event of a fire:

1. Activate fire alarm.
2. Call 999.
3. Evacuate via nearest exit.
4. Assemble on the Playing Fields by the **first wooden container**.
5. Account for all attendees.

False Alarm Procedure:

1. Proceed to fire panel (main entrance).
 2. Turn red key to '1', press red, white, wait 10 seconds, then green button.
 3. Turn key back to '0'.
 4. Contact: **07576 110034** or **07491 217964**
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9. HIRER'S CLEANING CHECKLIST

Please ensure:

- ☐ Premises cleaned and vacated by agreed time.
- ☐ Toilets, changing rooms, showers cleaned.

- ☐ Floors brushed/mopped where needed.
- ☐ Windows and doors secured.
- ☐ Lights, heaters, fans turned off.
- ☐ Security shutters down, alarm set.
- ☐ All rubbish removed.
- ☐ Breakages reported with photos to one of the emergency contacts.

Cleaning equipment is available in the changing room cleaning cupboard.

10. EMERGENCY CONTACTS

For urgent issues, contact:

- **07576 110034**
- **07491 217964**
- **07865 627924**

11. AGREEMENT & SIGNATURE

By signing this agreement, you confirm that you have read, understood, and agree to all the terms and conditions above.

Hirer's Full Name: _____

Signature of Hirer: _____

Date Signed: _____