

Cold Weather Policy – King George V Pavilion & Car Park

1. Purpose

This policy outlines procedures for managing cold weather conditions at the King George V Pavilion and associated car park. Its aim is to minimise slip hazards for staff, visitors, and facility users during frost, ice, and snow events.

2. Scope

This policy applies to:

- The Pavilion building and its immediate surroundings
- The main pedestrian walkway around the building entrance
- The main path leading from the car park to the Pavilion
- The car park (limited gritting only)

3. Responsibilities

Site Management / Grounds Team

- Monitor weather conditions and forecasts (especially when temperatures are predicted at or below 2°C).
- Ensure gritting materials and equipment are adequately stocked.
- Carry out gritting as required by this policy.
- Record gritting actions and any related hazards.

All Staff and Users

- Inform any relevant users of the Pavilion, including Downend and Bromley Heath staff members and users of the building, of any icy conditions or hazards observed.
- Follow signage or temporary access restrictions when in place.

4. Trigger for Action

Gritting will be undertaken when any of the following apply:

- Local weather reports forecast frost, ice or snow.
- Ground temperatures are expected to fall below 2°C overnight.

- Ice or slippery surfaces are observed on site.

5. Priority Gritting Areas

Gritting will be carried out in the following order of priority:

5.1. High-Priority Areas (Full Gritting)

1. **Main walkway around the Pavilion building entrance**
 - o Includes the immediate frontage, entrance slab, and accessible routes.
2. **Main pedestrian path leading from the car park to the Pavilion**
 - o Ensures safe access for visitors, staff, and deliveries.

5.2. Medium-Priority Area (Limited Gritting)

1. **Car Park**
 - o Only key areas will be gritted, including:
 - Pedestrian crossing points
 - Disabled parking bays
 - A central vehicle route to maintain essential access
 - o Full gritting of the entire car park will *not* be carried out unless conditions are severe and resources allow.

6. Gritting Procedure

1. Conduct gritting **before peak use times**, ideally early morning.
2. If snow is present, clear paths first before applying grit.
3. Reapply grit as required during prolonged cold weather.
4. Use only approved gritting materials (e.g., rock salt or equivalent).

7. Signage and Temporary Restrictions

- Temporary warning signs (“Caution: Icy Surface”) will be placed where necessary.
- Access to certain areas may be restricted if conditions cannot be treated promptly.
- The car park may be **fully closed** if severe ice or snow creates a risk of vehicles becoming trapped. Closure decisions will be made by a responsible representative of Downend and Bromley Heath Parish Council and communicated to all relevant users.

8. Record Keeping

The following information will be logged:

- Date and time gritting was performed
- Areas treated
- Weather conditions at the time
- Any reported incidents or hazards

9. Review

This policy will be reviewed annually or following a significant weather-related incident.

Approved by: Full Council

Date: 11th December 2025

Review Due: December 2026